

# DAYCON RECOMMENDED PROCEDURES FOR PROPER DISINFECTION IN YOUR FACILITIES

## PREPARATION

1. Read your disinfectant labels carefully and thoroughly. In order for the disinfectant to work, it must be used exactly as directed.
2. All EPA approved disinfectants require “kill claims” on each label. If you are looking for a specific virus or pathogen, always check the product label.
3. Be aware of the surfaces on which the disinfectant work and, more importantly, the dwell (or contact) time needed for the product. A DISINFECTANT ONLY WORKS IF THE PRODUCT IS LEFT ON THE SURFACE FOR THE AMOUNT OF TIME SPECIFIED ON THE LABEL.
4. Make sure your staff is trained on the location and types of all surfaces that require treatment:
  - Toilets & Urinals
  - Sinks, Counters & Faucets
  - All Restroom Dispensers (including hand air dryers)
  - Trash & Recycling Containers
  - All Restroom & Non-Restroom Floors
  - Door handles & Knobs
  - Push Plates
  - Light Switches
  - Phone Hand Sets (if you have permission to clean)
  - Conference Room Tables
  - Chair Arms
  - Kiosks and Other Public Keyboards or Electronic Equipment
  - Cleaning Equipment
  - Elevator panels (if applicable)

*\*Make sure you SURVEY your spaces to IDENTIFY all surfaces, as some spaces have UNIQUE touch points.*

## COMMON PROCEDURES

1. Remove all gross debris or dust from the surface.
2. Clean the surface using your daily, multi-purpose cleaner.
3. Rinse and wipe surface to remove residual detergent. This is important b/c some cleaners may interfere with a disinfectant’s effectiveness.
4. Allow the surface to dry before applying disinfectant.
5. Liberally spray the surface with the disinfectant product.
6. Allow the disinfectant to remain (dwell) on the surface as directed.
7. Do not allow the disinfectant to dry on the surface.
8. Rinse and wipe surface to remove residual disinfectant.

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*(Continued)*

## RECOMMENDED PPE

- Rubber gloves that can be cuffed and are non-permeable.
- Safety goggles or glasses to prevent chemical from contacting eyes
- Rubber soled shoes and protective shoe overlays if mopping or dumping solution

## HANDLING & PRECAUTIONS

- Make sure an SDS is on hand for the chemical. They contain first aid, accidental release procedures, and proper disposal information.
- Do not use disinfectant, or other chemicals, in closed spaces without proper ventilation.
- Wash hands after use before eating, drinking, or smoking.
- Remove any clothing that has become wet with product.
- DO NOT MIX OR SIMULTANEOUSLY USE WITH OTHER CHEMICALS